

# THE LEARNING WIZARD

## Study Skills Preparation Checklist

Before enrolling in any college course, there are six questions that need to answer in order to be able to focus on obtaining the information required to be learned in a college course. If the answer to any question is not "yes", the unit in THE LEARNING WIZARD will give instructions on how to develop the required study skill.

	<b>Unit 1: Goals - Do you know</b>	Yes	Mostly	No	Not Sure
	The tasks and work activities required by the profession you are preparing to enter?				
	What knowledge is required in your desired career?				
	The English, reading and mathematic skills required in your desired career?				
	The wages and employment opportunities?				
	Know why the courses you are enrolled and plan to enroll relate to your career goal?				
	Know or visited someone to discuss the activities and requirement of your desired career field?				
	Where to find information about you career's requirements?				
	The reasons why you want to work in the career you are preparing to enter?				
	If someone else desires you to enter the career you are preparing to enter?				
	<b>Unit 2: Study Time Required - Do you know</b>				
	How to estimate the amount of study time weekly you have available each semester?				
	How much study time is required weekly by the courses you plan enroll?				
	How to determine the number of courses you have the time to prepare each semester?				
	<b>Unit 3: Priorities - How is the planning for your studying done?</b>				
	Necessary and not urgent - complete course requirements a few days before they are required to be completed?				
	<b>Unit 4: Time Management</b>				
	Do you keep a prioritized to-do list of activities?				
	<b>Unit 5: Perseverance</b>				
	Do you know how to develop the perseverance to keep working toward your educational goal?				
	<b>Unit 6: Procrastination</b>				
	Do you know how to prevent procrastination from keeping you from studying?				