

THE LEARNING WIZARD

Test Taking Checklist

The following checklist determines if the proper strategies were used while taking a test. Answer "yes" or "no" to the following questions. Any question not answer "yes," reveal a study skills that needs to be improved before the next test.

Strategies used to answer true false test questions?

- 1. Was every part of the statement true or false?
- 2. Was the language clue signaling the question was probably true or false recognized?
- 3. Was guessing used for an answer not known?

Strategies used to answer multiple choice test questions?

- 4. Was the information required to answer the question predicted before reading the responses
- 5. Were language clues used to determine the information required to answer the question
- 6. Was the first answer that comes into your mind selected?
- 7. Were questions that contain the words "is not" answered correctly?
- 8. Were the words that signaled the statement true or false recognized?
- 9. Were strategies used to immediately eliminate all but two responses
- 10. Was only the information given in the textbook selected as the correct answer
- 11. Was guessing used to prevent any blank space?

Strategies used to answer essay test questions?

- 12. Were the easiest questions answered first?
- 13. Was a time schedule used so that there was time to answer all of the questions?
- 14. Was the information required to answer the question outlined before writing the answer?
- 15. Was all of the handwriting legibly?
- 16. Was space left at the end of each question for additional information that might be later recalled?
- 17. Was the essay proofread before turning it in?
- 18. Was technical vocabulary used in the essay
- 19. When exact dates or times were not know were approximate dates or times given?
- 20. Was the information in the answer limited to only the information required by the language clue?
- 21. Was the information in the answer organized to answer the question asked?